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| Kshif Ahmad Khan  Present Address:  E-32 Abul Fazal Enclave,  Okhla,  Jamia Nagar.  New delhi-110025  Mobile :+91-8527739957    ***E-Mail:***  Kashif.special2005@gmail.com  Kashif.special2005@rediffmail.com  ***Personal Detail:***  Father’s name Nazmuddin Khan  Date of Birth 14/06/1982  Sex Male  Nationality Indian  Marital Status Single  ***Passport Details:***  Passport No. F6593030  Place of issue Patna  Date of issue 13/03/2006  Date of expiry 12/03/2016 | | WORK HISTORY  ***Curriculum Vitae***  **hCentive – Noida, U.P (Contractual) 27/01/2015 – 04/01/2016**  **VBA Developer**   * Making different kind of templates or Automated Tools for the teams, and solved the bugs of existed templates or tools. * Automate the existing report with VBA. * Fetch the data into Excel from Access and SQL Server Database. * Creating Table, Forms, Sub Forms, SQL Queries in the Access Database, and automate the manual process in Access with Access VBA. * Manipulate SQL Server Tables, SQL Queries, Procedure, Functions etc.,   **Freelancer (VBA,SQL) 01/11/2013 – 01/01/2015**   * Managing database in Access and SQL Server * Automate reports and manual works * Automate templates * VBA Supports to beginners in sql and vba.   **AonHewitt – Noida, U.P (Permanent) 19/08/2010 – 03/10/2013**  **Business Analyst (VBA Developer)**   * Understand and analyze automation opportunities and provide VBA solutions which are unambiguous, testable and verifiable using various components of the Excel and Access Object Model. * Integrate advanced Excel formulas and VBA techniques (hlookups, vlookups, index, text, match, offset, database functions, array formulas, sumifs, countifs, loops, arrays, error handling, decision making (If Then Else, Select Case) etc…) to manipulate spreadsheets. * Build dynamic Pivot tables and Charts using VBA. * Build User Defined Functions as per requirement and GUI’s for various works groups to automated tasks. * Use VBA to import data from text files, csv files, MS-Access and SQL Server data sources. * Responsible for updating and maintain the Access and Sql Server Database. * Client co-ordination to understand the Analytics requirements. * Responsible for generating Adhoc reports. * Work in Access tables, advanced queries, forms, macros and VBA. * Manipulate Access database with DAO or ADODB. * Work in SQL Server tables, stored procedure, functions, views etc. * Create Daily/Weekly/Monthly/Quarterly and Yearly reports.   TECHNICAL EXPERIENCE  **Excel 2003-2010:-** Pivot-tables, Filter & Advanced Filter, Sum-If, If, Sum-Product, D-Sum, D-Count, Dated-If, Match, V-Lookup, H-Lookup, Offset, Charts, Goal-Seek, Concatenation, Validation, Text –to-Column, Protection, Conditional-Formatting, Indicate, Count, Count-If, Proper, Max, Min, Upper, Lower, Len, V-Lookup with Match Function for Multiple Matching etc.  **Excel VBA 2003-2010:-** Arrays, Loop, Decision Making (If Then Else, Select Case), Range, Excel to Excel connectivity, Excel-Access Connectivity through ADODB, Excel-SQL Server Connectivity through ADODB etc.  **Access 2003-2010:-** Table, Filter & Advanced Filter, Select Query, Update Query, Delete Query, Append Query, Form, Report. Inner-Join (For Matching), Import, Export. Iff, DateAdd, DitedIff.  **Access VBA 2003-2010:-** Arrays, Loop, Decision Making (If Then Else, Select Case), Docmd Command, Objects, Import data from Excel and export data in excel, Access to Excel connectivity through Excel object or ADODB. Update data in the table through recordset (ADODB or DAO).  **SQL:-** All types of queries Insert, Update, Delete, Create Table, Select, Joins (Inner, Left, Right), Update table with join, Primary Key, Foreign Key etc |
| Reward and Initiatives   * **“Premier Team Award”** for developing a scorecard has very high visibility and MS-Excel based front-end and MS-Access based backend. * **“Impromptu Recognition”** for developing a scorecard which is MS-Excel based front-end and MS-Access based backend, which provides the information on the various levels like BU, BGM, Client. * **“Benefit Champ”** from my Delivery Manager for completing many projects on time with quality and transition many reports from onshore.  |  |  |  |  | | --- | --- | --- | --- | | **Qualification** | **Board/University** | **Institution** | **Year of passing** | | **B.Sc.IT** | Sikkim Manipal University | Sikkim Manipal University | 2002 - 2005 | | XII | U.P Board | G.I.C | 2000 | | **X** | U.P Board | G.I.C | 1997 |   Personality Traits  **Area of interest** Sql Server, Advance Excel (VBA), MS Access (VBA), SQL and Internet.  **Hobbies**  Watching Cricket and Hollywood Movies.  **Qualities** Disciplined**,** Honest & hard working having a winning spirit.  ***Declaration*:** I, **Kashif Ahmad Khan,** hereby, solemnly declare that all the information furnished above are true, complete, and correct to the best of my knowledge.  **Date**  **Place Kashif Ahmad Khan** | |  |  |